

	Hampton-Valley Forge Vol. Fire Dept. Standard Operating Guidelines	
	Subject: Uniform/Turnout Gear Guideline	SOG # 4-01
	Approved: Fire Chief Chris Isaacs	Initiated 01/01/2019 Revised 01/01/2019

A. PURPOSE

To establish guidelines in department uniforms, including Class “A”, work, station and turnout/protective clothing.

B. REQUIREMENTS

1. DRESS UNIFORM

- 1.1. Shirt White dress shirt for officers, grey dress shirt for firefighters. Long or short sleeve with pointed collar and open breast pocket and epaulets on the shoulders. Long sleeve shirt to have standard button cuff.

- 1.3. Coat Fireman’s Black, six button double breasted with peaked lapels and three small sleeve buttons. All buttons are to be silver “FD” style. Letters are to be aligned horizontally. The Hampton-Valley Forge Volunteer Fire Department patch on the left sleeve shoulder ½" below seam and on the right sleeve American Flag Patch ½" below seam.

NOTE: Officers wear Gold

- 1.4. Tie The tie will be a standard width black tie. (Mans)

- 1.5. Pants Fireman’s Black, straight leg, uncuffed style.

- 1.6. Socks Any styles black in color.

- 1.7. Shoes The shoes will be black.

- 1.8. Belt The belt will be black

NOTE: The hash marks will be awarded for five years of service. Hash marks are to be 1 ½" x 3/16" gold embroidery style. Lowest mark to be 4" from end of sleeve. In cases

where an individual has held the office of Fire Chief and has the Five Gold Stripes on their dress coat, gold stars will be utilized for years of service.

NOTE: Members who have held other office(s) may wear miniature badges indicating previous office(s) held on left side above coat badge. Length of service badges will be worn above name badge on right side.

2. OPERATIONAL OFFICER DRESS UNIFORM

2.1. Chief

- Hat Standard hat with gold "CHIEF" badge with 5-bugle center in place of standard center with gold metal flexible expansion hatband and gold buttons and gold scrambled eggs on brim.
- Coat Standard coat with gold "FD" buttons and gold "FD" letters. Gold 5 bugle 3/4" pins to be worn on the lower coat lapel peaks under "FD" letters. Five Gold Stripes sewn on each sleeve. If the office of President was also held the bottom gold band will have a red center stripe.

EVERYTHING ELSE STANDARD

2.2. Assistant Chief

- Hat Standard hat with gold "ASSISTANT CHIEF" badge with 4 bugle center in place of the standard center with gold metal flexible expansion hat band and gold buttons.
- Coat Standard coat with gold "FD" buttons and gold "FD" letters. Gold 4 bugle 3/4" pins to be worn on the lower coat lapel peaks under "FD" letters.

EVERYTHING ELSE STANDARD

2.3. Captain

- Hat Standard hat with silver "CAPTAIN" badge with 2 parallel bugle center in place of the standard center with a gold metal flexible expansion hatband and silver buttons.
- Coat Standard coat with silver 2 parallel bugles round 3/4" pins to be worn on lower coat lapel under "FD" letters and gold "FD" buttons.

EVERYTHING ELSE STANDARD

2.4. Lieutenants

- Hat Standard hat with silver "LIEUTENANT" badge with single bugle center in place of standard center with a gold metal flexible expansion hatband and silver buttons.

Coat Standard coat with silver single bugle round 3/4" pins to be worn on lower coat lapel peaks under "FD" letters and gold "FD" buttons.

EVERYTHING ELSE STANDARD

3.WORK UNIFORM

- 3.1. Shirt Light blue, short or long sleeves long sleeve to have standard button cuff, pocket flaps and shoulder epaulets. Silver badge worn over the left pocket. The Mechanicsville Volunteer Fire Department patch will be worn on the left shoulder 1/2" below shoulder seam. Silver 3/8" "MV-FD" letters worn on collar edge. Nametag to be worn over right pocket.
NOTE: Nametag is to be silver with black letters. The name to consist of first two initials and last name or first name, middle initial and last name. May add Position and length of service riders.
- 3.2. Pants Navy blue, straight leg, uncuffed style.
- 3.3. Socks The socks will be black in color and any length.
- 3.4. Belt 1 1/2" black leather belt with square chrome single pin buckle.
- 3.5. Shoes The shoes will be black, plain toe oxfords with no buckles and will not be supplied by the fire department.

4. Turnout Gear Standards

- 4.1 Coat – 32" or 35" 7.5 oz. turnout coat manufactured to the specifications developed by the Hampton-Valley Forge V.F.D.
- 4.2 Pants - 7.5 oz. turnout pants manufactured to the specifications developed by the Hampton-Valley Forge V.F.D.
- 4.3 Suspenders – suspenders that are shipped as part of the ensemble.
- 4.4 Boots - Boots shall be one of the following:
Rubber with a Nomex/Kevlar lining meeting NFPA standards.
Leather meeting NFPA standards (Warrington Pro, Servus, Ranger)
- 4.5 Gloves - Gloves shall be gauntlet style with coats that have wristlets. Coats that do not have wristlets shall have gloves with wristlets.
- 4.6 Hoods - Hoods will be made of one of the following materials and will be black: Nomex, P84, PBI and will be bib style. (Covers head, neck and top of shoulders)

4.7 Helmets

A. Officers - The helmets shall be white in color meeting a minimum of OSHA standards with the NFPA standard amount of scotchligh. (what the factory installed). Traditional style helmets will have white front pieces and have their rank on them as well.

B. Firefighters - The helmets will be black in color meeting a minimum of OSHA standards with the NFPA standard amount of scotchligh. Traditional style helmets will have a black front piece.